Idaho Office of Energy Resources
322 E. Front Street
P.O. Box 83720
Boise Idaho 83720-0098
1-800-334 SAVE

COMMERCIAL / INDUSTRIAL PROJECT APPLICATION FORM
ENERGY CONSERVATION PROJECTS

LOAN REQUEST

Estimated Total Cost: $_____ Amount of Loan Requested: $_____

Estimated Startup Date: _____ Estimated Completion Date: _____

APPLICANT INFORMATION

Type of Business (circle one): Sole proprietorship Partnership Corporation

Applicant Name: _____

Co Applicant Name: _____

Mailing Address: _____
Street (PO Box) City Zip

Project Address: _____
Street City Zip County

Federal Tax ID Number: _____ Telephone: _____

List partners or corporate officers names and titles, if applicable_____

_____

Is applicant the landlord or tenant of the property where the project will be located? _____

If tenant, list the name of the landlord: _____Telephone: _____

(Attach lease agreement)

PROJECTS MUST COMPLY WITH APPLICABLE FEDERAL REGULATIONS, AND STATE, COUNTY OR MUNICIPAL, HEALTH, BUILDING, HOUSING, FIRE PREVENTION, AND HOUSING MAINTENANCE CODES.

FINANCIAL INSTITUTION

The following institutions are providing credit analysis and loan closing services for the loan program. **Please select one.**

☐ Panhandle State Bank	Statewide (Bonners Ferry, Coeur d'Alene, Kellogg, Ponderay, Post Falls, Priest River, Rathdrum, Sandpoint)
☐ Intermountain Community Bank	Statewide (Caldwell, Fruitland, Nampa, Payette, Weiser)
☐ Magic Valley Bank	Statewide (Gooding and Twin Falls)
☐ Bank CDA	Bonner, Kootenai and Shoshone Counties

I hereby certify the information contained in this application is correct to the best of my knowledge.

Signature_____ Date_____

Return to: Office of Energy Resources, Attn: Terry Hoebelheinrich, PO Box 83720, Boise ID 83720-0098.

DESCRIBE THE ENERGY CONSERVATION / RENEWABLE RESOURCE PROJECT:

Provide description adequate to determine technical and economic feasibility of project. No specific format is required. Describe existing conditions, proposed improvements, and the itemized costs of improvements. Include bids or estimates. Provide square footage of building and use of structure. For heating system improvements, provide fuel type and age of existing system, along with one year's data of heating costs; describe the new system including the efficiency. For windows and doors, list square footage to be changed, age and type of heating system, existing conditions, e.g. single-pane windows, hollow-core doors, etc. and describe the improvements, e.g. double-pane windows, low-E glass, solid doors, etc. For insulation, provide amount or R value of existing insulation, square footage to be changed by area, e.g. ceiling, floor alls, and the new R value or inches and type of insulation, e.g. batts, blown-in, to be installed. For building commissioning projects, refer to separate sheet of guidelines. For other projects, provide as much detail as possible. Include drawings and diagrams as necessary. Where appropriate, give brand names of equipment. For geothermal projects, provide legal descriptions. Be prepared to provide additional information if requested by review staff. Please continue description on additional paper, if necessary. NOTE: Major commercial / industrial projects may require formal engineering studies.